

ESSENTIAL PSA ADMINISTRATIVE DIRECTIVES & INFORMATIONAL LETTERS

- **18 NYCRR 457 Overview & Summary of Criteria for PSA**

Purpose:

This document lists the rules, regulations and service criteria under State Social Service Law that govern the operations of the New York State Protective Services for Adults Program.

- **80 MB – 15 State Criteria governing the Operation of PSA**

Purpose:

The attached bulletin contains the NYS Department of Social Services program guidelines for the delivery of Protective Services for Adults services.

- **80 MR-24 Bulletin 195 Revised**

Purpose:

These revisions of Bulletin 195 take into consideration changes necessitated by the continuing implementation of WMS. With these revisions, Bulletin 195 continues to be the basis for the provision of social services. The major changes that went into this revision include the following: 1) Noting the use of the DSS-2921, Application for Public Assistance, Medical Assistance, Food Stamps and Services, in all WMS districts (to be found in these paragraphs which refer to the DSS-2560).

- **82 INF – 006 The Revised Definition of PSA to Include the Incorporation of Homecare Services into the Definition.**

Purpose:

The purpose of this letter is to inform the local social services districts of the revised definition for Protective Services for Adults (PSA). The definition now permits the extended provision of homemaker and housekeeper/chore services as an integral but subordinate component of the service plan, dependent on the financial management needs of the client.

- **88 ADM – 023 Guidelines Governing Implementation of Services to Involuntary PSA clients**

Purpose:

The purpose of this directive is to clarify the responsibility of local social services districts to provide involuntary services to Protective Services for Adults (PSA) clients under certain circumstances. This transmittal explains and amplifies the Department's regulations and provides guidance in the practical application of involuntary interventions.

- **90 INF- 016 Mental Health Evaluation for Involuntary Clients**

Purpose:

The purpose of this release is to clarify state policy regarding the completion of mental health assessments for certain Protective Services for Adults (PSA) clients.

- **90 ADM – 40 Definitions of PSA Client Characteristics**

Purpose:

The purpose of this release is to provide additional clarification of the client characteristics for Protective Services for Adults (PSA) clients as set forth in Section 457.1(b) of the Department's regulations. It also provides guidelines regarding to hospitalization and discharge of PSA clients from community hospitals.

- **91 ADM – 020 Development of Written Service Plans for Services to Involuntary clients**

Purpose:

The purpose of this directive is to advise local districts of the requirement to develop a written plan for the provision of involuntary services to certain Protective Services for Adults (PSA) clients. This transmittal guides the districts in meeting these requirements as well as in enhancing service delivery to certain involuntary PSA clients.

- **92 INF -04 Definitions of Client Characteristics & Service Criteria**

Purpose:

In March and April of 1991, the Department conducted six regional technical assistance sessions on 90 ADM-40, "Protective Services for Adults: Client Characteristics". On October 3, 1991, 91 INF-53 was released to provide additional clarification regarding questions raised with regard to providing technical assistance. This release provides further clarification on the issue of Voluntary and Involuntary Clients and supersedes 91 INF-53.

- **92 INF – 06 Confidentiality and Information Sharing with Regard to PSA clients**

Purpose:

One of the concepts that the Department has endorsed is that PSA is a community problem requiring cooperation among a number of agencies. This concept is supported by Section 473.2(a) of the Social Services Law (SSL) requiring local social services districts to work "with other public, private and voluntary agencies including but not limited to health, mental health, aging, legal and law enforcement agencies in the provision of appropriate services" to PSA clients.

- **93 INF – 036 Revisions to PSA Intake Process**

Purpose:

The purpose of this transmittal is to advise the local social services districts of the revisions to Parts 404 and 457 of the Department's regulations which became effective on August 25, 1993. These regulatory revisions strengthen the Protective Services for Adults (PSA) intake process, reflect recent revisions to the Mental Hygiene Law, and provide regulatory relief to the local districts.

- **94 INF – 02 Clarifications on Role and Responsibilities of PSA Intake Unit and Client Assessments**

Purpose:

In September and October of 1993, Department staff conducted six regional technical assistance sessions on 93 ADM-23, "Protective Services for Adults: Intake". The purpose of this release is to provide additional clarification regarding the questions which were raised by local social services district staff.

- **94 INF – 08 Clarifying the Role and Responsibilities of the PSA Intake Units**

Purpose:

With regard to the new requirements contained in 93 ADM-23 for achieving compliance with all of the new requirements contained in the ADM by September 1, 1993, this bulletin clarifies that from an audit perspective they would not be liable for fiscal sanctions for the new requirements in 93 ADM-23 prior to January 1, 1994. In view of the extensive nature of the clarifications contained in this release, we are extending the audit compliance and fiscal sanctions date for the new requirements to April 1, 1994.

- **96 ADM – 18 Revised Process Standards Regarding the Provision of Services to PSA Clients**

Purpose:

The purpose of this directive is to advise social services districts of the revised process Standards for the Protective Services for Adults (PSA) Program. The revised standards apply to all PSA case activity on or after May 31, 1996.

- **99 OCFS INF – 06 Confidential Information Sharing Agreement**

Purpose

The purpose of this release is to inform local districts of a Confidential Information Sharing Agreement which has been developed by the New York State Office of Children and Family Services (OCFS) in cooperation with the New York State Office of Mental Health (OMH) and the New York State Office of Mental Retardation and Developmental Disabilities (OMRDD). This agreement, which conforms to the applicable confidentiality laws and regulations of each agency, sets forth the conditions under which confidential information may be disclosed among local district PSA, OMH and OMRDD.