

**Memorandum of Understanding
between Department of Social
Services (DSS) and the Department
of Mental Health (OMH):
Financial Management for Clients
being served by OMH's Intensive
Case Management (ICM) Program**



RICHARD C. SURLS, Ph.D., Commissioner

Kathy

NEW YORK STATE
DEPARTMENT OF SOCIAL SERVICES
40 NORTH PEARL STREET, ALBANY, NEW YORK 12243 - 0001



CESAR A. PERALES
Commissioner

April 24, 1990

Dear Commissioner/Director:

The purpose of this correspondence is to advise you of an agreement we have reached regarding the provision of financial management services, including acting as a representative payee, for clients being served by the State Office of Mental Health's (OMH) Intensive Case Management (ICM) Program. This agreement recognizes that the provision of financial management services is not the sole responsibility of one agency and that these services should be provided in a manner which, to the furthest extent possible, assures continuity of service for these clients.

Under this agreement, a social services district is required to:

1. continue to provide financial management services to a client when the district is acting as the client's representative payee as part of a Protective Services for Adults (PSA) or Other Adult Services Plan at the time the client is determined eligible for ICM; and
2. provide financial management services to other ICM clients when the district determines that an ICM client is otherwise eligible for PSA if the client has other basic needs which the ICM provider cannot meet, such as the need for legal intervention, excluding an involuntary admission to a psychiatric hospital.

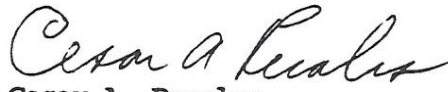
In other situations, it is the responsibility of ICM providers, working in conjunction with the other components of the mental health system, to arrange for the provision of financial management services, including assuring the appointment of an appropriate representative payee, for ICM clients who require these services. Social services districts also may opt to provide financial management services to ICM clients not addressed by subparagraphs 1 and 2 above under other Title XX adult services categories, including Preventive and Residential Placement Services for Adults, if they meet the eligibility criteria for these services and accept them on a voluntary basis.

If there are any questions about this agreement, social services district staff should contact their Adult Services Program Representative, while ICM staff should contact the appropriate OMH Regional Director.

Sincerely,



Richard C. Surles, Ph.D.
Commissioner
NYS Office of Mental Health



Cesar A. Perales
Commissioner
NYS Department of Social Services